**Christopher Cho**

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**EDUCATION**

**University of California**, Los Angeles, CA

Bachelor of Arts (B.A.) in Sociology Class of 2020

**EXPERIENCE**

**Signium Korea,** Seoul, Korea

*Intern – Research Assistant (August 2020 to present)*

* Conducted research to assist in creating database for successful candidates
* Conducted research to verify qualifications of candidates
* Assisted in arranging interviews of potential candidates

**Boston Consulting Group,** Seoul, Korea

*Intern – Research Assistant (July 2016 to August 2016)*

* Conducted research in order to determine whether BCG should pursue a specific client
* Data analysis and organization regarding trends in the Global Market
* Created Excel documents in order to summarize research to Associates
* Translated PowerPoint presentations from Korean to English used in pitch meetings

**UCLA Parent and Family Programs Center,** Los Angeles, CA

*Intern – Student Assistant Position (August 2015 to September 2015)*

* Spoke to the parents of current and prospective UCLA students on a daily basis answering any questions related to UCLA
* Planned the Parents and Family Program Council members’ Orientation Meeting
* Created the database for prospective council members and in turn, organized the information into a single document, which was originally dispersed among 6 documents. This was eventually used as the handbook given out during the Orientation meeting to the accepted member parents.
* Organized the 2015 UCLA Parent’s Weekend
* Communicated and connected several departments within UCLA

**Grand Hyatt Hotel**, Seoul, Korea

*Intern – Sales and Marketing Team (August 2014 to September 2014)*

* Assisted in putting together the marketing plans for the Grand Hyatt Seoul’s “2015 Winter Package”
* Data analysis work for the room reservation system currently used at Hyatt Hotels across the globe
* Undertaking research for the Market Communications Team by going through news media and looking for market trends and developments
* Translating Korean legal documents into English regarding commercial transactions

**Hyundai Card**, Seoul, Korea

*Intern* – *Sales & Marketing Team* (June 2013 – July 2013)

* Assisted in organizing the annual “Rock Super Concert” and multiple other promotions and in charge of portions of the commercials made in connection thereto while working in the Card Branding Division
* Contributed to finding practical solutions to challenges, including how to enhance sales of Hyundai Card products through *Privia* services located in retail stores
* Monitored and surveyed customer satisfaction by visiting various Hyundai Card shops/locations

**Law Offices of Cheng, Cho and Yee, P.C.**, Chicago, IL (US)

*Intern – Immigration Practice Team* (July 2012 – August 2012)

* Conducted research on various legal issues
* Organized, filed, and maintained case documents and records for the firm
* Assisted in computer programming needs

**ACTIVITIES**

**UCLA Volunteer Center**, Los Angeles, CA (US)

*Staff Volunteer* (2012, 2013)

* Together with fellow students, faculty, alumni and parents, participated in wide range of community service projects across Los Angeles to provide infrastructure, beautification and mentor support at schools, parks, shelters, neighborhoods, etc.

**One Family Orphanage**, Seoul, Korea

*Staff Volunteer* (August 2009 – May 2012)

* Spent one entire Sunday per month with two children outside of the orphanage premises, teaching the children sports and English and sharing lunch and dinner with them

**Sparrow Hope Foundation**, Yanji, China

*Assistant Counselor* (July 2011)

* Taught English to children of North Korean refugees
* Translated and helped prepare lesson materials from English to Korean
* Served as Sports and Activities director, and organized sporting events for the children at the Foundation

**SKILLS**

**Language**: Fluent in **English** and **Korean** (*conversational*)

**Computer**: Proficient in Microsoft Word, PowerPoint, Outlook, Excel, Dreamweaver, Photoshop, Audition, and Illustrator

**Interests**: Golf, Basketball, Swimming, Photography, Podcasting

**References**: Available upon request